

PLACE

Bay Tree Plaza, Conference Rooms

DATE AND TIME

Tuesday, 3-31-11 @ 12:00pm-2:00pm

ATTENDEES

Sophie Barrett, Danielle Boles, Megan Kirkaldie, Alex Martinez, Tutti Preston, Stephanie Ramos, Joyce Rice, Max Rosa, Trevor Storey, Max Perrey

DESIRED OUTCOMES

Respond to emails based on consensus, determine Spring FR timeline, determine Spring retreat agenda

AGENDA ITEMS

Check in: - +/- **Spring Break?**

Emails: - consensus-based responses

- **Oakes Garden: apply for Spring**
- **Joyce: send Oakes rejection letter**

Joyce met with Dave Shaw

staff ar over booked.

Elan from Kresge Garden:

come to a meeting or steering

please let us know which one you are coming to

email Elan to come to our meeting and bring a

spend so far

who is on the grant

what are your changes

- Gaia: staff leaving & replacement

- **SEC/ESLP: \$50 for Saturday night dinner**
- **Megan: tell joyce to transfer the money to ESLP**

Updates:

- **CSS: April 5th 1-2:30 Kerr hall. Have Sav bring our flier to CSS.**
- **Bike Class is 2 units**

- Breakout event next Wed.

- **Blueprint Planning Committee ?**
- **Did any of the Fiscal Advisors switch?**

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Spring Retreat Agenda (4/3 10am-4pm @ Baytree):

- **P.O. For Food New Leaf sandwich bar 50\$ cheese, avocados, garlic aioli, sprouts, red oil, lettuce, humus, peppers, chips, salsa, fruit, bread point person: Stephenie**
- **make agenda:**

10: check in:

10:30-: orientation trainings: finalize dats, review orientation ppt (spending), detremin point people

11:30-12:30: evals / grantee presentations (may 12th) make timeline

Grantee Presentations:

- Finish drafting the letter

- **event planning**
- **sustainability office's event May 19th**

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12:30-1:15 lunch
1:15-2:45 grant application
2:45-3:15: Update:
day by the bay
earth week
next year outreach
3:15-3:50: ??? for David Jones
3:50-4: Check Out/Next Steps

Training Times:

Tues 4/5 4:30-6 (5-6 for public) Megan, Stephanie, Sophie, Danielle, Trevor
Thurs 4/7 4:30-6 (5-6 for public), Megan, Stephanie, Sophie,
Mon 4/11 4:30-6 (5-6 for public), Megan, Stephanie, Sophie, Danielle,
Tus 4/12 4:30-6 (5-6 for public), Megan, Stephanie, Sophie, Danielle, Trevor
Wed 4/13 4:30-6 (5-6 for public), Sophie, Danielle, Megan

have interview times ready at the grant training
they will sign up when they turn it in.

- **David Jones meeting:**
- **Job description?**
- **salerie 5623 per year increase was approved at STEVO.**
- **- formulate questions**
- **draft invitation email**
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NEXT STEPS:

- **collect everyone's schedule & determine Spring Quarter meeting time**
 - **Spring Funding Round**
 - **Megan: tell joyce to transfer the money to ESLP**
 - **Retreat: compare schedules**
 - **Megan: email ESLP fliers for grant trainings**
 - **Megan: revise rfp and send it out to csc**
 - **CSC: review rfp in 24h then send to Joyce**
 - **Stephenie: do ppt**
 - **Council bring cups and plates individuals**
 - **Megan: bring cutting board**
 - **Next Meeting: Interorg Retreat Funding:**
 - **- Are we funding all sustainability orgs to go to interorg retreat?**
 - **will there be a communal fund for everyone?**